NATIONAL SECURITY EDUCATION PROGRAM (NSEP)
PROPOSAL BUDGET ESTIMATE WORKSHEET

Form Approved
OMB No. 0704-0366
Expires March 31, 2004

The public reporting burden for this collection of information is estimated to average 6.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services and Communications Directorate (0704-0366). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM, TOGETHER WITH YOUR PROPOSAL, TO: DEPARTMENT OF THE ARMY, ATTN: ACQUISITION DIRECTORATE/R-2/RJL, DEFENSE SUPPLY SERVICE-WASHINGTON, 5200 ARMY PENTAGON, WASHINGTON, DC 20310-5200.

SECTION I - BUDGET ITEMS (NSEP COSTS ONLY) *(See Note 1)*

1. DIRECT COSTS	**YEAR 1**	**YEAR 2**	**YEAR 3** *(If applicable)*	**YEAR 4** *(If applicable)*
a. SALARIES AND WAGES *(Professional and Clerical)*	$	$	$	$
b. EMPLOYEE BENEFITS				
c. TRAVEL				
d. MATERIALS AND SUPPLIES *(Including Equipment)*				
e. OTHER PERSONNEL *(Consultants, etc.)*				
f. ADMINISTRATIVE COSTS				
g. FUNDING FOR STUDENTS *(See Note 2)*				
(1) UNDERGRADUATES *(# / Average $ per student)*				
(2) GRADUATE STUDENTS *(# / Average $ per student)*				
h. OTHER COSTS *(Itemize)*				
2. INDIRECT COSTS *(See Note 3)*				
3. TOTAL REQUESTED FROM NSEP				

NOTE 1: Most items will need to be detailed in the Budget Narrative at the Final Proposal stage.

NOTE 2: As indicated in the Grant Guidelines, NSEP Grants may be used to support undergraduate and graduate students. The budget should reflect the proposed amount of funds that may be directed toward the support of students as opposed to other types of direct costs.

NOTE 3: Indirect costs, also called "overhead," associated with training programs should be used as benchmark for determining appropriate overhead rates. More specific guidance on indirect costs should be obtained from the annual institutional grants solicitation.

Reset